

NATIONAL DELIVERY CHAMPIONS EDUCATION GRANT 2022

NDCA EDUCATION GRANT APPLICATION FORM

Application Period: 1 April – 29 April 2022

(Pls. note: Incomplete/ late submissions will not be accepted)

To avoid any delay in processing, duly complete the form with your supporting documents and indicate [NDCA Education Grant Application] in your email title for easy reference.

Send completed form with your supporting documents to: ndca@ntuc.org.sg

Note: An acknowledgement of receipt will be sent

ELIGIBILITY CRITERIA:

Maximum of 2 child per household may apply.

NDCA Member must have at least 6 months of continuous paid-up union membership as of March 2022 and must not be in arrears.

- **Total Monthly Gross Household Income⁺** must be \$3,400 and below, inclusive of overtime and allowances, **OR**
- **Per Capita Income** must be \$850 and below if gross household income exceeds \$3,400.

Member's child/children must be attending[^] school in 2021 at an eligible educational institution in Singapore as follows:

- Government / Government-Aided / Independent Schools (Primary or Secondary) under the Ministry of Education (MOE);
- Junior Colleges; Institute of Technical Education; Millennia Institute; Polytechnics; OR
- Special Education Schools

[^] Not eligible for Education Grant:

- **Students on bridging courses** tie-up between foreign, local educational institutions and exchange programmes
- **Graduating students** (e.g. final year junior college students) who will **not be attending schools in Year 2023** will not be eligible for the Education Grant
- **Kindergarten 2 students in 2021** going on Primary 1 next year will not be eligible for the Education Grant.
- Students **enlisting to National Service (NS)**. They can apply in the year they are resuming studies

GRANT QUANTUM (FOR EACH CHILD OF SUCCESSFUL APPLICANT)

(1) Primary / Secondary / Junior College / ITE / MI / Polytechnic / Special Education School	\$100
(2) University	\$200

SUPPORTING DOCUMENTS REQUIRED

(1) Proof of Income Activity in the Delivery Trade

- Notice of Assessment from IRAS (Year of Assessment 2021) **OR**
- Weekly income statements/invoices/receipts from 1 platform or more showing:

Completion of at least 150 deliveries within 2 consecutive weeks between 1 Jan 2022 to 31 Mar 2022 **or**;
Gross earnings of more than \$1,500 within 2 consecutive weeks between 1 Jan 2022 to 31 Mar 2022

- (2) Proof of Education (to show proof that child is studying. E.g., Child's Ezlink card, letter from school etc.)
- (3) Photocopy of Child/Children's Birth Certificate(s)
- (4) *For foreign birth certificate(s), please also submit Certificate of Singapore Citizenship / Re-entry Permit AND Student Pass.*

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I. Member's Particulars

Name		NRIC No / Fin No	Mobile No.
Name of Company/ Employer		No of Persons living in the <u>same</u> household (including member) - (1)	Member's Monthly Gross Salary*
Occupation	Year Joined Union	Total Monthly Gross Household Income* (including member) - (2)	Per Capita Income [Formula: (2) ÷ (1)]

*Gross Salary/Income is defined as all income derived from employment/business. Inclusive of overtime and shift allowances.

II. Particulars of Member's Children* Applying

Full Name (as stated in birth certificate / NRIC)	Birth Certificate/ NRIC No.	Gender	School	Education Level

*Maximum of 2 child per household may apply

**For University applicants, only students who are studying in Singapore Autonomous Universities: NTU, NUS, SMU, SUTD, SIT & SUSS are eligible.

III. Particulars of Other Family Members Living in the Same Household

Name	Relationship to Member	Occupation	Gross Monthly Income (S\$) (if employed)	Remarks

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IV. Others

Other Supporting Reasons for Application (Please tick in the appropriate box below)

- I am a single parent.
- Other reasons (Medical grounds etc.), please specify:

(Please submit photocopy of relevant supporting documents, if any)

+Enter the word 'Nil' or 'N.A' where applicable. Do not leave any space blank.

V. Declaration

A. GENERAL INFORMATION FOR [insert union name] ACTIVITIES

1. The Education Grant Committee may have to make adjustments to the activity such as postponement of event or change of venue due to unforeseen circumstances.
2. Please update the event organiser of any changes in address or contact number so as to facilitate communication.

B. COLLECTION, USE AND DISCLOSURE OF PERSONAL DATA

1. I, the Member, declare that the particulars stated in this application are true and correct, and that I have not wilfully withheld any material fact.
2. I have noted that I am required to furnish the supporting documents stated in this application for verification and audit purposes.
3. I consent to the collection, use, disclosure and retention of my personal data by [insert union name] for the purposes of:
 - (a) processing, administering and managing my application for the Education Grant; and
 - (b) carrying out verification of my membership status and/or information that I have provided in this application form.
4. I further declare that I have obtained the consent of my family members for the collection, use, disclosure and retention of their personal data, as provided in this application form, for the purposes of processing my application for the Education Grant.
5. I acknowledge that the collection, use, disclosure and retention of my NRIC/FIN number and/or my family members' NRIC/FIN/BC numbers, as required in this application form, is necessary to accurately establish our identities to a high degree of fidelity in relation to my application for the Education Grant.
6. I will inform [insert union name] immediately of any changes to my contact details and/or personal data in order that [insert union name] is able to contact me for all matters relating to the Education Grant.
7. I consent to the disclosure of my personal data and my family members' personal data by [insert union name] to:
 - (a) NTUC for the purposes of processing, administering and managing my application for the Education Grant;
 - (b) authorised third parties for the latter to collect, use and retain my personal data and my family members' personal data for the purposes of processing and managing our registration and participation in the event; and
 - (c) authorised third parties for audit purposes.
8. I consent to be contacted by [insert union name] and/or authorised third parties via email, text messages, calls and/or post for matters relating to my application for the Education Grant and other membership matters, as well as to obtain my opinion/feedback on such matters.
9. I understand that photography and/or videography will be taken during the event for news and publicity purposes and may be used for print and on online/electronic platforms.
10. I acknowledge that [insert union name] owns all rights to the photographs and video recordings.
11. If I do not wish to have any photographs or video recordings taken of me and/or my family members, I will inform the organiser at the event site.
12. I understand that the decision made by [insert union name] on the outcome of this application shall be final.

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For enquiries on personal data protection matters, please email to dpo@ntuc.org.sg.
For all other enquiries, please [insert union contact details].

Full Name of Applicant (Union Member)

NRIC / FIN No.

Signature / Date

NDCA reserves the right to reject incomplete and/or late submissions. Only successful applicants will be notified. All applications must reach NDCA by 6PM on 29 April 2022

SELF CHECK BEFORE SUBMITTING:

SN	Things to complete	Please Tick
1	Completed application form - only one application form is required, regardless of the number of children applying for the grant.	<input type="checkbox"/>
2	Copy of child's Birth Certificate or NRIC . (Applying child only)	<input type="checkbox"/>
3	Copy of Proof of Education (to show proof that child is studying)	<input type="checkbox"/>
3	Copy of the latest income statement of the member.	<input type="checkbox"/>